

1. Applicant details

Applicants names			
Event organiser (if applicable)			
Postal address			
Contact numbers	(H)	(W)	(M)
Email address			
Day and date of ceremony			
Name of park or beach location			
Specific location for the ceremony (please submit a map)			
Number of guests			
Setup to commence at			
Ceremony start time			
Ceremony finish time			
Clean up to conclude at			

2. Other information

- A total maximum 2 hour time limit applies for bookings (including setup, ceremony and clean up) at Noosa Main Beach foreshore areas.
- All other locations have a total maximum time limit of 3 hours (including setup, ceremony and cleanup).
- Before completing the Application Form, please read the Wedding/Formal Ceremony Conditions attached. Please retain a copy of the form and conditions for your information and reference. The outcome of your application will be advised to you in writing.

3. Fees and charges

Application fee - non-refundable	\$150.00
----------------------------------	----------

4. Declaration of applicant

I hereby acknowledge that I have read, understand and accept the terms outlined in the document entitled Wedding/Formal Ceremony Conditions.

Signature	Date
-----------	------

Privacy

Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272 F 07 5475 7277

Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551 | Maroochydore office 11-13 Ocean Street Maroochydore Qld 4558

Nambour office Cnr Currie and Bury Streets Nambour Qld 4560 | Tewantin office 9 Pelican Street Tewantin Qld 4565

OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

5. Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).				
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.				
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	
	Card number		Expiry date	Amount \$	
	Name on card		Signature of cardholder		
	Phone	Is a receipt required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

6. Conditions - to be retained by applicant

- A non-refundable fee of \$150.00 is payable upon lodgement of the application. This fee is non-refundable even in circumstances where inclement weather affects your ceremony.
- A total maximum 2 hour time limit applies for bookings (including setup, ceremony and cleanup) at Noosa Main Beach foreshore areas. All other locations have a total maximum time limit of 3 hours (including setup, ceremony and cleanup).
- The approval letter should be available at your ceremony as evidence that you have Council approval. Further, approval is given to use the area only for the times stated in the approval letter. Please ensure you adhere to the times specified as another ceremony may take place both prior to and/or after your booking.
- If your ceremony is on a beach, it must take place outside the flagged bathing area that is setup on the day. Please note, no bookings are permitted on Noosa Main Beach between "First Point and Middle Groyne".
- The following is permitted for your ceremony - up to 24 chairs; carpet runner; aisle stands and Bali flags (no pegs/stakes); CD player; battery operated PA; 3mx3m shade structure or archway (weighted with sand bags-no pegs/stakes).
- Parks and beaches are maintained on a routine maintenance program and are not specifically groomed prior to your ceremony. Council does not accept any responsibility for the condition of the area including mowing, maintenance or inclement weather conditions resulting in leaf/branch debris, or irresponsible people using the area prior to your booking.
- At the completion of your ceremony, please ensure all litter is removed. For environmental reasons, please use bubbles and/or fresh rose petals in place of confetti or anything of an artificial or synthetic nature. Under the Section 440D of the Environmental Protection Act 2007, release of balloons into the environment is an offence.
- It should be noted that under Section 173B of the Liquor Act 1992, it is an offence to consume liquor in a public place.
- Council does not permit vehicle access in parks and beaches, or gates/chains to be opened or unlocked for any purpose. At no time is pedestrian traffic on any boardwalk or pathway to be obstructed.
- For ceremonies, helicopter landings are not allowed on Council controlled land. Horse and carts are not permitted on parks and beaches.
- A fireworks display is not permitted.
- Access to Council controlled electricity is not available for ceremonies.
- On approval, your booking will confirm that no other bookings exist for the nominated time in the nominated location. However, an approval does not guarantee exclusive use of the area and/or its facilities. It is expected that you will work in with other groups/individuals using the area on the day

7. Fact sheet

The Sunshine Coast Region has many attractive parks and beaches where weddings/formal ceremonies can be held. Whether you prefer ocean views, peaceful bush settings or open parkland, an outdoor ceremony on the Sunshine Coast can make it a day to remember.

Where can I get married?

- All beaches and parks are available for ceremonies, except at Noosa Main Beach between “First Point and Middle Groyne”. If you propose using a beach for your ceremony, it must take place outside the flagged bathing area that is setup on the day.

Popular sites

- Maps showing some of our popular ceremony sites are available on our website – www.sunshinecoast.qld.gov.au.

How to apply

- Complete an Application for Wedding/Formal Ceremony and sign to agree to the Wedding/Formal Ceremony Conditions. Please note that a receipt for payment does not constitute approval. Your booking is confirmed once you have received an approval letter from Council.

How much does it cost?

- A non-refundable fee of \$150.00 (GST free) is payable by cash, cheque or credit card. Payment can be made via email (with scanned copy signature), fax, post or in person at Council’s Customer Service Centres. See application form for application lodgement and payment details.

How long will my application take to process?

- If your application has been fully completed, you should receive a payment receipt and approval letter within 10 working days. If there is another booking or event which conflicts with your application, we will contact you by telephone to discuss.

Can I have fireworks?

- A fireworks display will not be permitted.

Things to consider

- How important is it that you have control of the area chosen? Other users may be in the area picnicking, playing or walking dogs. There may also be another ceremony both prior to and/or after your ceremony.
- Your booking will confirm that no other bookings exist for the nominated time in the nominated location. However, an approval does not guarantee exclusive use of the area and/or its facilities.
- Due to the popularity of this location, a total maximum 2 hour time limit applies for bookings (including setup ceremony and cleanup) at Noosa Main Beach foreshore areas. All other locations have a total maximum time limit of 3 hours (including setup, ceremony and cleanup).
- Council maintains its parks and gardens on a routine maintenance program. Special mowing or additional servicing of the area is not provided. Council is also unable to control leaf/branch debris resulting from inclement weather conditions or irresponsible people using the area prior to your ceremony.
- Can the official party and all your guests access the area safely? Do you have elderly or mobility impaired guests? Is the area easily accessible for manual delivery of equipment and set-up as vehicle access is not permitted into park or beach areas. Vehicles must be parked in designated car parking spaces.
- Do you have a wet weather alternative? We suggest you speak to your function venue for possible assistance.
- Some areas are more exposed to the elements than others, for example, late afternoon winds along the coastal strip. The available space and ambience of beaches are also affected by high or low tides. We suggest you check the local tide times