

## Customer Request Form - Development Compliance

Form applicable to property located within the geographical boundaries of the former Maroochy Shire

### **Form instructions:**

Please complete this form in clear print in ink should you be lodging a specific complaint with regards non compliant building or planning works and post to:

Sunshine Coast Regional Council  
PO Box 76  
Nambour Qld 4560

If you are seeking general information with regards allowable building or planning matters please contact Council on (07) 5475 8510.

### **Complainant Details**

Surname

Given Names

Street Address (including unit/street number)

Suburb

State

Post code

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Postal Address

Suburb

State

Post code

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Phone Number

### **Complaint Details**

Nature of Complaint

### **Summary of Complaint**

Please provide a summary of the complaint details. If there is insufficient room, please attach additional pages.

**Property Address of the alleged offence/s**

Street Address (including unit/street number)

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Suburb

State

Post code

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If the property is not easily identified (e.g. rural or no visual street numbering), please sketch the property location with landmarks for easy identification of property (e.g. 3<sup>rd</sup> house on left from intersection, etc.)

**Owner/Resident Details (if known)**

Surname

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Given Names

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**Please complete the following declaration. This declaration must be completed before any further action can be taken.**

I \_\_\_\_\_ of \_\_\_\_\_  
 (Full name – Printed) (Full address – Printed)

declare that the information recorded in this Customer Request Form is true and correct and that I personally made these observations.

I understand that not all matters require court action, however, I acknowledge and undertake that should this matter proceed to court I will be fully available to appear as a witness for the prosecution.

Signed \_\_\_\_\_ Date \_\_\_\_\_

CSO Officer		Date
Corp Records		Date
<b>Office Use Only</b>		

CSB (Counter): Forward to Corp Records  
 Corp Records (Mail): Load CRM & Scan to N:Drive